



Fifteenth International Conference on
Technology, Knowledge & Society

11-12 March 2019

ELISAVA - Barcelona School of Design and
Engineering
Barcelona, Spain

Delegate Information Packet



Dear Delegate,

Thank you for participating in the Fifteenth International Conference on Technology, Knowledge & Society, hosted in partnership with ELISAVA Barcelona School of Design and Engineering. We are pleased you will be joining us in Barcelona, Spain at CosmoCaixa and hope you are looking forward to coming together with colleagues and members of the Technology, Knowledge & Society Research Network.

In preparation for the conference, we have put together some information that we hope will prove useful to you as you begin to prepare for the conference and your arrival in Barcelona. In this document, you will find a variety of information on subjects: transportation, hotel and travel, activities and extras, conference registration, equipment, and session types.

This packet is a starting point for your preparations. We realize you may have some additional questions after reviewing the material here. For any questions that remain, please contact the conference secretariat at support@cgnetworks.org

We hope your planning goes well, and we look forward to seeing you in Barcelona!

Best wishes,

Rachael Arcario
Director of Conferencing
Fifteenth International Conference on Technology, Knowledge & Society



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Arrival in Barcelona

Arrival by Air: Barcelona Airport- El Prat (BCN)

Barcelona Airport 'El Prat' has two terminals: Terminal T1 and Terminal T2. Terminal T1 is the primary terminal and serves most major airlines. Terminal T2 is used mostly for low-cost airlines.

For more information on airport services and facilities, visit: <http://www.aena.es/en/barcelona-airport/airport-guide.html>

How to Get to the Conference Hotel from El Prat (BCN)

By taxi: Taking a taxi is the easiest and fastest way to get to/from the airport. They are available 24-hours, the trip takes about 15-20 minutes, and the price is around 25 €. Taxis are located on the ground floor on T1 and just outside the terminal T2B in Terminal 2. The taxi rank is supervised by a taxi marshal. Regular taxis can take up to 4 passengers but there are larger taxis for 5-6 passengers (with a surcharge). If you need a larger taxi, just ask the taxi marshal and it will be arranged for you. It's a good idea to write the full name and address of your destination to prevent mistakes as some streets might have similar names. Some taxis accept credit cards but the main method of payment is still cash, but do not expect the driver to carry large amounts of change.

By metro/bus: This journey will take at least 55 minutes. The line to/from the airport is the Yellow Line (A1) and has a station in both airport terminals. The price of a single ticket is 4.50 €. Directions via Google maps can be found here: <https://goo.gl/maps/zCgw8B57sw22>. View maps of the various metro lines on the TMB website: <https://www.tmb.cat/en/barcelona-transport/map/metro>.

How to Get to CosmoCaixa from the Conference Hotel

CosmoCaixa

CosmoCaixa is the conference venue for this year's Technology, Knowledge & Society Conference held in partnership with ELISVA School of Design and Engineering.

CosmoCaixa can be accessed from the conference hotel, Eurostars Angl  4, by bus, taxi, uber/lyft, or foot.

Bus: Take the H2 bus 3 stops to Ronda de Dalt - Cister and takes about 10-15 minutes. Directions via google maps can be found here: <https://goo.gl/maps/RLKRxyHMrm62>

Taxi, Uber/Lyft: Ask the hotel concierge to arrange a taxi to CosmoCaixa. For Uber or Lyft, put in the below venue address into your app.

Walking: CosmoCaixa is a 25 minute walk from the Eurostars Angl  4. Head southwest on Carrer d'Angl  toward Carrer de Margenat and turn right on Carrer de Terr . The total distance is 1.7 km and the Google map directions can be found here: <https://goo.gl/maps/DPCk2VHSoCp>

Venue and Conference Information

Conference Venue

CosmoCaixa

Address:

c. Isaac Newton, 26
08022 Barcelona
Spain
[Google map](#)



Registration Desk Hours and Location

The conference will take place from 11-12 March 2019. The conference registration desk will be located on the main level of the CosmoCaixa building. Signage will be provided and staff will know of the event. Registration will begin at 8:00AM on the 11th and 8:30AM on the 12th. The registration desk will be open throughout all hours of the conference.

Any questions that arise at the conference should be directed to the staff at the conference registration desk. This includes questions regarding presentation equipment, your particular presentation, signing up for tours, and questions about submitting your article to the journal.

Conference Accommodation

Hotel Eurostars Anglí



Beyond the concepts of design and innovation, the 4 stars hotel Barcelona Eurostars Anglí is characterized by its exclusive tranquility. Located in the highest part of the Sarriá district, a particularly peaceful area on the slopes of the Tibidabo Mountain, the hotel provides exquisite pleasures such as a relaxing pool set in the lawn, silhouetted on the skyline.

Check in: After 3:00 PM
Check out: By 12:00 PM

For more information, please visit: <https://www.eurostarshotels.co.uk/eurostars-angli.html>

Address:

Carrer d'Anglí, 60
08017 Barcelona
Spain

Session Types

For a complete description of session types please visit our [website](#).

- **Plenary Sessions:** Plenary speakers, chosen from among the world's leading thinkers, offer formal presentations on topics of broad interest to the community and conference delegation. One or more speakers are scheduled into a plenary session, most often the first session of the day. As a general rule, there are no questions or discussion during these sessions. Instead, plenary speakers answer questions and participate in informal, extended discussions during their Garden Conversation.
- **Garden Conversation:** Garden Conversations are informal, unstructured sessions that allow delegates a chance to meet plenary speakers and talk with them at length about the issues arising from their presentation. When the venue and weather allow, we try to arrange for a circle of chairs to be placed outdoors.
- **Talking Circles:** Held on the first day of the conference, Talking Circles offer an early opportunity to meet other delegates with similar interests and concerns. Delegates self-select into groups based on broad thematic areas and then engage in extended discussion about the issues and concerns they feel are of utmost importance to that segment of the community. Questions like "Who are we?", "What is our common ground?", "What are the current challenges facing society in this area?", "What challenges do we face in constructing knowledge and effecting meaningful change in this area?" may guide the conversation. When possible, a second Talking Circle is held on the final day of the conference, for the original group to reconvene and discuss changes in their perspectives and understandings as a result of the conference experience. Reports from the Talking Circles provide a framework for the delegates' final discussions during the Closing Session.
- **Themed Paper Presentation:** Paper presentations are grouped by general themes or topics into sessions comprised of three or four presentations followed by group discussion. Each presenter in the session makes a formal twenty-minute presentation of their work; Q&A and group discussion follow after all have presented. Session Chairs introduce the speakers, keep time on the presentations, and facilitate the discussion. Each presenter's formal, written paper will be available to participants if accepted to the journal.
- **Colloquium:** Colloquium sessions are organized by a group of colleagues who wish to present various dimensions of a project or perspectives on an issue. Four or five short formal presentations are followed by commentary and/or group discussion. A single article or multiple articles may be submitted to the journal based on the content of a colloquium session.
- **Focused Discussion:** For work that is best discussed or debated, rather than reported on through a formal presentation, these sessions provide a forum for an extended "roundtable" conversation between an author and a small group of interested colleagues. Several such discussions occur simultaneously in a specified area, with each author's table designated by a number corresponding to the title and topic listed in the program schedule. Summaries of the author's key ideas, or points of discussion, are used to stimulate and guide the discourse. A single article, based on the scholarly work and informed by the focused discussion as appropriate, may be submitted to the journal.
- **Workshop/Interactive Session:** Workshop sessions involve extensive interaction between presenters and participants around an idea or hands-on experience of a practice. These sessions may also take the form of a crafted panel, staged conversation, dialogue or debate - all involving substantial interaction with the audience. A single article (jointly authored, if appropriate) may be submitted to the journal based on a workshop session.
- **Poster Sessions:** Poster sessions present preliminary results of works in progress or projects that lend themselves to visual displays and representations. These sessions allow for engagement in informal discussions about the work with interested delegates throughout.

• **Innovation Showcase:** Researchers and innovators present projects or art programs and initiatives. All presentations should be grounded in presenters' research experience. Promotional conversations are permissible; however, products or services may not be sold at the conference venue.

• **Virtual Lightning Talk:** Lightning talks are 5-minute "flash" video presentations. Authors present summaries or overviews of their work, describing the essential features (related to purpose, procedures, outcomes, or product). Like Paper Presentations, Lightning Talks are grouped according to topic or perspective into themed sessions. Authors are welcome to submit traditional "lecture style" videos or videos that use visual supports like PowerPoint. Final videos must be submitted at least one month prior to the conference start date. After the conference, videos are then presented on the community YouTube channel. Full papers can based in the virtual poster can also be submitted for consideration in the journal.

• **Virtual Poster:** This format is ideal for presenting preliminary results of work in progress or for projects that lend themselves to visual displays and representations. Each poster should include a brief abstract of the purpose and procedures of the work. After acceptance, presenters are provided with a template, and Virtual Posters are submitted as a PDF or in PowerPoint. Final posters must be submitted at least one month prior to the conference start date. Full papers can based in the virtual poster can also be submitted for consideration in the journal.

Presentation Equipment

All session rooms at CosmoCaixa will be equipped with screens and data projectors. Delegates are asked to bring their laptop for use during their presentation as computers are **not** provided in the rooms. If you have a Mac, please make sure to bring your VGA adapter. If you have a PC that does not have a VGA connection, please be sure to bring your HDMI to VGA adapter. Please also note that presenters must furnish all other equipment or materials needed for individual presentations, including audio speakers and handouts. Focused Discussion and Poster Session rooms will not have screens or data projectors available for presenters.

A complete list of presentation guidelines, suggestions for presentation, and equipment information can be found here: <http://cgnetworks.org/support/conference-presentation-guidelines>

Program

The schedule of sessions can be found at <https://techandsoc.com/2019-conference/program#block-2>. In addition to this, you will receive a printed booklet onsite with the final schedule for the plenary and parallel sessions.

Late additions and cancellations will be posted near the registration desk and updated daily.

Internet Access

WiFi will be provided onsite, throughout CosmoCaixa, to all conference delegates. Please see the conference registration desk for login information.

Activities and Extras

Conference Dinner - La Despensa de Mitre



Monday, 11 March, 21:30 (9:30 PM), US\$65

Join other conference delegates, plenary speakers, and our local organizing committee at Elisava for a conference dinner at La Despensa de Mitre. The conference has organized a set menu, so join us and savor local cuisine. The dinner is less than 20 minutes by walking from the conference hotel (or a 6 minute taxi ride).

Cost: US\$65.00

For more information on this dinner, or to complete your booking, please visit:
<https://techandsoc.com/2019-conference/special-events>

Closing Reception and Award Ceremony

Tuesday, 12 March, Directly following the last session of the day

Common Ground Research Networks and the Technology, Knowledge & Society Conference will be hosting a closing reception including the conference award ceremony at the conference venue, CosmoCaixa Barcelona. The reception will be held directly following the last parallel session of the second day, Tuesday, 12 March 2019. Join other conference delegates and plenary speakers for drinks, light hor d'oeuvres, and a chance to converse.

We look forward to hosting you!

General Travel Tips & Information

Get to know the city you are going to visit before you leave home.

Many resources are available to help navigate the different sights and cultures abroad, and help you to more easily find your way around. Remember, the conference organizers are visitors to this beautiful city, too, and although we do our best to assist our conference delegates, we may not be best qualified to offer directional or tourism information. For this, we encourage delegates to engage the many helpful resources of a hotel's concierge desk or reference trusted travel

sites and guidebooks, such as www.Frommers.com, www.Fodors.com, or www.TripAdvisor.com.

Know where you're going and how to get there.

Differences in languages can sometimes make getting around a foreign city challenging, even for the savvy traveler. It's helpful to have the addresses for both your hotel and the conference venue handy. Showing a taxi driver or ticket operator a written address is a helpful way to get you to your destination within the city when you arrive. If during your trip you will be on a schedule and need to get to places by a certain time (ie. conference check-in, presentation times, tours, dinner reservations, etc.), it's recommended that you explore and "test drive" the route you'll be taking ahead of time so that you're aware of the time it will take to get there. Taking this step also helps you know exactly where you'll be heading without the worry of getting lost. Maps, along with utilization of your hotel's concierge desk, and a little research of the local transportation systems ahead of time will also make your trip more enjoyable and run more smoothly.

Familiarize yourself with the transportation options available in your destination city.

Knowing the best way to get around any city is key. For instance, in many larger cities, public transportation is the preferred and often times the most economical and quickest means of transportation. These robust public transportation systems means there are often metros, subways, busses, trollies and trains available to get you from one point to another seamlessly throughout a city, many times more economically and quicker than taxi or car hires.

Use only certified and registered public transportation when abroad.

If using taxis, avoid using taxis that are unmarked and have no identifying company emblems. It's always a good idea to call and order a taxi from a central dispatch office to ensure safe, professional service and pricing. If you need to hail a taxi on the street, be sure to look for a familiar taxi emblem from one of the major taxi companies in town and negotiate the fare before getting into the taxi to ensure a fair and agreed upon price.

Make hotel reservations before you arrive at your destination.

To ensure the availability of accommodations, make sure to confirm a reservation at the conference hotel or hotel of your choosing before leaving home. Often times, and also depending on the time of year and what events are going on in your destination city, hotels fill up well ahead of the conference date, and accommodations can be very difficult to secure upon arrival. Reserving accommodations well ahead of your arrival (2-4 months prior to trip is recommended) can avoid much stress and often times can result in more economical rates versus last-minute accommodations.

Exchange money before you leave home.

Whether you plan on exchanging the majority of your currency when you arrive at your destination or anticipate paying mostly with credit cards, it's always a good idea to exchange a small amount of money before you leave home to have on-hand in case you can't find an exchange desk/shop right away upon arrival. Be sure to carry at least enough for transportation to your hotel and a meal or two. When exchanging money abroad, be aware of service charges noted in small print and shop around for the best exchange rates.

Be aware of the currency differences and familiarize yourself with the local currency.

Having a working knowledge of the various denominations ahead of time will help you avoid common tourist pitfalls such as short-changing and over-charging.

Place a travel advisory on your credit and debit card accounts.

Because of all the security measures banks and credit card companies have in place today, many companies will freeze a credit or debit card account if they see unfamiliar or foreign charges come through. To avoid this inconvenience, call your bank or credit card company before you leave home and ask to place a "travel advisory" on the card(s). Provide your

institution with the dates of travel and countries you will be visiting to avoid having your card service interrupted while abroad.

Travel with a back-up credit card or travelers cheques for emergencies.

When traveling abroad, it's always smart to have more than one form of payment available in case your main form of payment is accidentally lost or not immediately available to you.

Bring country/region appropriate power adapters and voltage converters.

Standard electrical outlets and voltage amounts vary from country to country. Prior to leaving home, confirm the correct adapter type and voltage for the region and country you'll be visiting so that you'll be able to easily connect and use laptops, e-readers, cell phone chargers, electric shavers and hair dryers during your trip. Foreign adapters and converters can be purchased at most electronic stores and airport newsstands. Note that more powerful appliances, such as hair dryers, also require voltage converters to function properly overseas. Be sure to research and confirm what each of your devices will need in order to function safely and properly.

Consider purchasing travel insurance.

The savvy traveler is always prepared for the unforeseen and occasional emergency situation. Travel insurance is a smart way to make sure you're covered in case a medical emergency arises. Contact your insurance provider to see if they have travel policies that cover you overseas. Some credit card companies also offer travel insurance that cover travelers in case they experience medical or dental emergencies while abroad.

Bring any personal items and medications you will need during your time abroad.

Although pharmacies and grocery stores are easily found in many major cities, be sure to bring personal items and necessary medications with you, especially if you require a specific brand or prescription that can't easily be found or filled abroad.

Familiarize yourself with your cell phone carrier's roaming and international rates/charges prior to leaving home.

Often times, using personal cell phones abroad can be very costly depending on your carrier's roaming and international rates. Some companies have temporary international plans that can be purchased during your time abroad. Contact your cell phone carrier prior to your trip to inquire about the options available to you.