Dear Delegate,

Thank you for participating in the Fourteenth International Conference on Technology, Knowledge & Society. We are pleased you will be joining us in New York City, USA at St John's University Manhattan Campus and hope you are looking forward to coming together with colleagues and members of the Technology, Knowledge & Society Research Network this March.

In preparation for the conference, we have put together some information that we hope will prove useful to you as you begin to prepare for the conference and your arrival in New York City. In this document, you will find a variety of information, such as; transportation, accommodations, activities and extras, conference registration, and conference presentations. Equipment is detailed further on page two of this packet.

This packet is a starting point for your preparations, and we realize you may have some additional questions after reviewing the material here. For any questions that remain please contact the conference secretariat at support@techandsoc.com.

We hope your planning goes well, and we look forward to seeing you in New York City!

Best wishes,

Rachael Arcario
Director of Conferencing

TABLE OF CONTENTS

Venue and Conference Information

Activities and Extras

Accommodation Information

Directions and Transportation in New York City

Venue and Conference Information

Conference Venue

St John's University
Manhattan Campus

Address

101 Astor Place
New York, NY, USA 10003

Google Map Link: https://goo.gl/maps/MkV3wvV8Unx

Registration Desk Hours and Location

The conference will take place from 2-3 March. St John's University Manhattan Campus is one building at the above address. The conference registration desk will be located on the first floor in the lobby of the building/campus. Delegates will be presented with a name badge and must keep their name badge on them at all times throughout the conference. Registration will begin at 8:00 am on the first day of the conference, 2 March and will be open throughout all hours of the conference.

Any questions that arise at the conference should be directed to the staff at the conference registration desk. This includes questions regarding presentation equipment, your particular presentation, signing up for tours, and questions about submitting your article to the journal.

Session Types

For a complete description of session types please visit our website

•Themed Paper Presentation: If you have a Paper Presentation in a Themed Session (formally referred to as a 30-minute session), you have been scheduled into a 75 or 100-minute session with three or four other presenters. In these themed sessions, papers are grouped by similar topics or by different perspectives on a particular issue. This format allows for greater participation and enhanced discussion. In themed sessions, each presenter speaks for twenty minutes. A group discussion of all presented papers follows in the time remaining. To allow adequate time for group discussion prepared remarks are limited to twenty minutes.

•Workshop Presentation: If you are scheduled to present a Workshop, you have been slated in a 45-minute session in which skills or concepts are taught, demonstrated, or explored within an interactive platform. These presentations often include worksheets, props, or activities to further articulate the presented research and add an element of active involvement for the session attendees. This less-structured format is led by the researching author(s) and allows for questions and discussions to take place throughout the duration of the session.

•Colloquia: This presentation type involves a group of 5 colleagues that present separate papers on a common topic or theme. Ninety minutes are allotted for this session type and the researching authors divide the presentation up as appropriate to their chosen format. Time for questions and discussions can take place throughout the duration of the session.

•Poster Session: Individual scholars present visual displays (posters) of the status of their work, or exhibits of artwork, models, or other products. Authors will have the opportunity to hold discussions with the delegates who are circulating amongst the poster boards in this 45-minutesession. The poster session will take place during the Welcome Reception, participants are welcome to setup their posters during the break before the last session of the day. (Projectors and computers are not provided by the conference for this session type.)

•Focused Discussion Session: Authors are each assigned a numbered table in a large meeting room for the full 45-minute session, during which time they converse and interact with interested delegates who join them at their table. The discussion may begin with the author presenting a synopsis of their work, to generate discussion on the topic. Authors are encouraged to bring copies of their papers and/or a short handout summarizing their work for distribution at their tables. Multiple authors of a single paper may participate, and one article per roundtable may be submitted for publication. (Projectors and computers are not provided by the conference for this session type.)

Presentation Equipment

All session rooms at St John's University Manhattan Campus will be fully equipped with computers, screens, and data projectors. **Delegates will only need to bring their presentations pre-loaded on a USB thumb drive**. We suggest always having a backup copy of your presentation that is easily accessible from the web.

For a full list of suggested equipment by presentation type and ways to prepare for your session please visit our presentation guidelines section of our Support Center.

Program

The conference schedule of sessions can be found at: http://techandsoc.com/2018-conference/program#block-2. In addition to this, you will receive a program booklet at the conference with the final schedule for the plenary and parallel sessions.

Internet Access

Wi-Fi is provided throughout the St John's University Manhattan Campus. Please see the conference registration desk for login information.

Activities and Extras

Welcome Reception & Conference Poster Session

Friday, 2 March
Location: St John's University Manhattan Campus (Conference Venue)
Directly following sessions

Common Ground Research Networks, St John's University, and the Technology, Knowledge & Society Conference will be hosting a welcome reception and the conference poster session at the conference venue, St John's University Manhattan Campus, after the last session of the day. Join other conference delegates and plenary speakers for drinks, light hors d'orves and a chance to converse over the conference posters.

We look forward to seeing you!

Conference Dinner – Palma Carriage House

Friday, 2 March
Location:
Palma Carriage House
28 Cornelia Street
New York, New York 10014

Time: 8:00PM

Join other conference delegates, plenary speakers, and our local organizing committee at St John's University for a conference dinner at Palma, located just a short 15 minute walk from the conference venue. The conference has organized a set menu, so join us and savor this traditional Italian restaurant. From the restaurant, "Let Palma welcome you into her villetta in città. White stucco walls, beamed ceilings and salvaged chestnut door leads to a beautiful garden with ivy covered walls, fresh herbs and flowers…a place to relax and enjoy life. Palma is a traditional Italian restaurant that stays true to generations of family recipes and techniques."

The dinner is inclusive of tax, gratuity, coffee, and wine. To book, please visit the conference registration desk when onsite or simply add to your registration here:
https://cgscholar.com/cg_event/events/T18/registration_options

Accommodation Information

The Standard, East Village
The International Conference on Technology, Knowledge & Society is pleased to offer a room block at the The Standard, East Village. The Standard is located just a block from the conference venue, please be sure to book early as this rate is first come first serve and is subject to availability.

From The Standard, East Village, "Located off Cooper Square in one of New York's most vibrant, artistic neighborhoods, The Standard, East Village is cozy, charming, and eccentric in equal measure—very much in the spirit of its surroundings. You enter the 21-story tower through an original tenement-style building before ascending to unparalleled views of Manhattan. There's a quiet, calm garden tucked away at street level, Michelin-starred chef John Fraser's widely acclaimed Narcissa, and the bustling, street-side Café Standard, which hums from morning until late night."

King Room or Double Room: US$279.00
Check in: 3:00pm
Check out: 12:00pm

More information on rates, amenities, fees, and services can be found at
http://techandsoc.com/2018-conference/hotel-travel

Directions and Transportation in Toronto

Airport Arrivals and Getting to the Conference Hotel
There are two international airports in New York City, LaGuardia International Airport (LGA) and John F. Kennedy International Airport (JFK). Please find information below on arriving into both airports.

John F. Kennedy International Airport

John F. Kennedy International Airport (IATA: JFK, ICAO: KJFK) referred to as JFK is an international airport located in Jamaica, Queens, in the south-eastern portion of New York City. It is about 12 miles southeast of Lower Manhattan.

JFK AirTrain
The conference recommended mode of travel from JFK airport is the AirTrain. There are two AirTrain lines that can be used to reach the conference hotel, The Standard, East Village. AirTrain Red and AirTrain Green. This tirp is about 90 minutes and costs US$7.75. More information on the AirTrain can be found on the JFK website here:
https://www.airport-jfk.com/airtrain.php

Taxis
Taxis can be taken from JFK into Manhattan and will easily reach The Standard, East Village. Please note this trip is approximately US$80-100 and tipping is customary at 15-20%. More information about taking a taxi and their exact location in the airport (follow taxi signs after baggage claim) can be found here:
https://www.airport-jfk.com/taxi.php

Uber
Uber is available at JFK and is slightly cheaper than a taxi with average UberX prices around US$55-75 depending on the time of day. You can calculate fairs and learn more about taking Uber from JFK on their direct website here:
https://www.uber.com/airports/jfk/

LaGuardia International Airport

MTA Bus
New York City Metropolitan Transportation Authority (MTA) buses provide service between LaGuardia Airport, Manhattan, Queens and beyond with connection to the subway, Long Island Rail Road and Metro-North Railroad.

A one-way trip on MTA buses or subways costs $2.75. MetroCards can be purchased at MetroCard vending machines located throughout LaGuardia Airport terminals. Passengers using MetroCards get a free transfer from their bus to the subway.

More information about using the MTA bus system from LGA included fairs, time tables, and maps can be found here:
http://laguardiaairport.com/getting-to-from/by-public-transit/

Taxi
Metered taxi service is available at all LaGuardia Airport terminal buildings simply follow the taxi signs after baggage claim. A trip to the conference hotel, The Standard East Village, is about US$50-60. Tipping is customary between 15-20%. For more information please see:
http://laguardiaairport.com/getting-to-from/by-taxi/

Uber
Uber is available at LGA and is slightly cheaper than a taxi with average UberX prices around US$35-50 depending on the time of day and car selected. You can calculate fairs and learn more about taking Uber from LGA on their direct website here:
https://www.uber.com/airports/lga/